



**Our Lady of Mercy Secondary School
Mourne Road
Drimnagh
Dublin 12
D12 HT22**

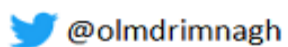
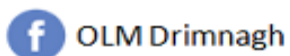
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Social Media:



A message from the Principal and Deputy Principal

Welcome to Our Lady of Mercy Secondary School. Since it first opened its doors as a co-educational Secondary School in 1973, OLM has become a familiar part of our community, providing our students with education and opportunities so that they are prepared for the challenges that life will present them with.

Our school is a CEIST school and has 5 core values:

1. Promoting Spiritual and Human Development.
2. Achieving Quality in Teaching and Learning.
3. Showing Respect for Every Person.
4. Creating Community.
5. Being Just and Responsible.

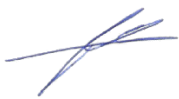
At OLM Drimnagh we try to ensure that we follow all these values. Our Code of Behaviour is based around the 3Rs of 'Be Ready, Be Respectful, and Be Responsible'. We expect that every member of our community is treated with respect; Staff, Students and Parents and that everyone shares responsibility for our school community. We believe in Social Justice, so that everyone is treated equally and fairly.

Our Teaching & Learning is based on the principles of Assessment for Learning (AFL). Teachers share Learning Outcomes with Students at the beginning of a lesson and then check understanding of the Learning Outcomes at the end of a lesson. We have a Cooperative Teaching Model in some lessons where teachers work together to help students and we are very proud to say that we will keep working to improve ourselves in this area.

We have a wide range of ways to promote our Spiritual and Human Development, for example through our School Ethos, Career Guidance, part-time counsellors through the Schools Completion Programme, S.P.H.E. Programme, Friends for Life Programme, and Mindfulness Programme to name but a few.

Our motto is 'Shaping a Brighter Future for Our Young People'. OLM is a DEIS (Delivering Equality of Opportunity in Schools) School. This allows us to have a range of supports in place such as our Parents' Room and active Parents' Council. We have an excellent range of programmes in place such as Junior Certificate School Programme, Transition Year, Leaving Certificate Applied and Leaving Certificate Established. We are also involved with the Business in the Community, ClickIn and Trinity Access Programme (TA21), as well as many other links in our local community.

We hope that your son/daughter enjoys their stay with us and that they feel that they achieve the very best that they can academically, socially, and morally. We look forward to working with you over the coming years.



Pádhraic Gibbons - Principal



Nuala Brady – Deputy Principal

Who's who in OLM Drimnagh

Principal:	Mr. Pádhraic Gibbons
Deputy Principal:	Ms. Nuala Brady
Home School Teacher:	Ms. Christine Cahill
School Completion Coordinator:	Ms. Paula Moore
Guidance Team:	Ms. Nuala Brady, Ms. Alex Murray & Ms. Katie Moloney
Head of Additional Educational Needs:	Ms. O'Loughlin and Ms. Smith
Head of Administration:	Ms. Jennifer Taaffe
Caretaker:	Mr. Anthony Downey
Designated Liaison Person for Child Protection:	Mr. Pádhraic Gibbons
Deputy Designated Liaison Person for Child Protection:	Ms. Nuala Brady

Class Teacher and Year Head:

Each class has a class teacher. This teacher meets the class every morning to check the roll and to help students organise their day. This teacher takes special care of the class, helping the students in areas where they will need help. Each year group has a Year Head who meets with the class teacher regularly to discuss how the class and students are getting on.

General Information about the School

1. Organisation of the school

Our Lady of Mercy Secondary School is a Voluntary Secondary School under the trusteeship of CEIST (Catholic Education in Secondary Education).

The school is directed by a Board of Management, which serves for a three-year term. The Board of management's duties and legal authority are set out in the Education Act 1998 and the Articles of Management for Voluntary Secondary Schools. The Board is made up of 8 members:

- 4 nominations from the trustees, including the Chairperson.
- 2 teacher reps, voted on every three years by teaching staff.
- 2 parent reps, voted on every three years by parents.

The Board meets periodically over the year and ensures that the school is functioning correctly. The principal acts as Secretary to the Board of Management and has no voting rights on any issue which may arise at Board level.

The day to day running of the school is managed by the Principal and Deputy Principal who have oversight of the school.

They are assisted by Assistant Principals who are given middle management roles and responsibilities. The Assistant Principals will be made known to parents at the beginning of each academic year.

Programmes such as Transition Year, Leaving Certificate Applied and JCSP are managed by the Programmes Coordinator.

Class Teachers play a very important role in supporting your child's needs daily and will meet with them during Pastoral Care.

Subject Teachers are parents' first point of contact should they be concerned about academic progress in a particular subject.

Special Needs Assistants are vital in working with those students they may be assigned to. To be granted SNA access, it is important to note that only those students listed by the National Council for Special Education (NCSE) are entitled to SNA access.

Ancillary staff are essential in any school. In OLM we have a School Office Manager, a Book Rental Scheme Coordinator, Attendance Officer, Caretaker, Admin staff and Cleaning Staff.

Students are the lifeblood of any school. Without them, there is no school. Over the past number of years, we have increased the students voice with various committees and councils. We encourage all students to become involved in their school community as it is they who are the future of the school.

The Parents' council is made up of parents of the students and it is another way parents show their support to their children and to the school. The council meets regularly to discuss school and educational issues relating to the students. All parents are welcome to come along.

2. School Programmes

As with all secondary schools, we provide Junior Cycle and Senior Cycle and the school experience in lasts 6 years. The main areas we focus on are Retention, Attainment and Transition. Our aim is to keep students in school to complete senior cycle, to achieve the best that they can and to progress onwards after their time here. OLM has gone from an average of 30% progression to 3rd level (2013-2017) to 49.3% (2018-2022) and overall progression rate to 3rd level, Colleges of Further Education, Apprenticeships, or the world of work since 2018 is now 96.3%, up from 65% in the previous 4 years. In 2021, 3rd level progression increased to 60%. This is down to the hard work of everyone in our community: Board of Management, staff, students, and parents and to the value of the educational programmes in OLM.

Junior Cycle provides students with opportunities to achieve in three different areas. Most students will complete the Junior Certificate, completing Classroom Based Assessments in all subjects which count as a percentage of their Junior Certificate. Students complete state examinations in several subjects in 3rd Year which leads to a State Examinations Certificate. The school also provides a Junior Cycle Profile of Achievement (JCPA). This notes CBA results and Other Areas of Learning (OAL). The OAL is important because it allows students and parents to see what has been achieved over three years in every subject rather than simply being exam results focussed. Finally, the school enrolls all students in the Junior Certificate Schools' Programme (JCSP). This allows students to record their own progress in all subjects over three years. Your child will therefore receive three certificates of achievement at Junior Cycle: The State Exams Junior Cert, the school based JCPA and the JCSP profile of achievement. This allows students and parent to see where their strengths lie and make well rounded choices for which course to undertake at Senior Cycle.

For some students, the Junior Certificate may not be accessible due to specific learning difficulties. OLM offers the Level 2 or Level 1 Learning Programme (L2LP/L1LP). Students complete the majority of the L2LP /L1LP during everyday lessons with their class group. Teachers adjust their expectations of students' ability and record evidence so that these students can achieve at Junior Cycle and progress to Senior Cycle.

Transition Year is compulsory. It was set up in 2015 to address the high number of students who were leaving school having completed Senior Cycle at a young age. This limited their opportunities to progress to college, apprenticeships, or work. Research showed that sitting a Leaving Cert at a young age caused extra anxiety and stress on students. As with all new programmes, it took some time to become embedded, but we now have an excellent TY programme in place. Young people mature in age, experience and socially to better face the challenges of senior cycle and of life. The introduction and development of TY is one of the main reasons that students have achieved so highly over the past few years.

Senior Cycle is a two-year course designed for students to complete Leaving Certificate. OLM offers two programmes of study. The Leaving Cert Established is more academic, is examined after two years and gives the Leaving Cert. Students can use this to progress immediately to 3rd level if they achieve enough points. The Leaving Cert Applied is more vocational and students are assessed in four sessions over two years with some exams after two years. Students have the exact same opportunity to progress as LCE, including to 3rd level, the only difference being they must first complete a Post Leaving Certificate for one year. Both Leaving Cert courses are equally valuable and are treated as such in OLM.

3. The school day

Following extensive consultation with relevant stakeholders, as well as other DEIS schools in the locality, the school moved to one-hour lessons in 2022. This is highly recommended by the inspectorate as the framework for junior cycle becomes embedded. We are excited about how this made a positive impact on our Teaching & Learning, with less movement throughout the day and giving students more time to engage in their own learning process. As a bonus for students, it also means having less books to carry to and from school daily as there are only 6 lessons per day (4 on Wednesday).

Pastoral Care is an essential part of students' timetable, and all students are expected to be present before Pastoral Care begins at 8.32am. The role of Class Teacher during Pastoral Care is to link in with your child daily and being present as the one good adult for check and connect purposes. All students receive 28 hours tuition time outside of Pastoral Care, as per Department of Education & Skills requirements. Please note the school day below:

1. Start Time: **8:32am** every **Monday to Friday**. There is a breakfast club from 7:45am-8:15am daily. Students can sign up for this in August.
2. Finish Times: **3:30pm** every **Monday, Tuesday, Thursday, and Friday**. **12:50pm** every **Wednesday**.
3. Break Time: **10:40am-10:50am**.
4. Lunch Time: **12:50pm – 1:30pm** on **Monday, Tuesday, Thursday, and Friday**. **Wednesday** is a half day.

4. Journals & Lockers

School Journals are very important in the life of every student, the cost is included in student fees. They are used to record homework, communication between home and the school and contain important information about the school, including the Code of Behaviour and Anti-Bullying Policies. We have 200 new lockers which students can rent on an annual basis. The cost of the locker rental is €20 per year. Students are advised to purchase a combination lock. Lockers can be used before school, at lunchtime and at the end of the school day. If students wish to request a locker, please leave your name at the front office.

5. Breakfast and Lunch Club

Students are invited to attend our Breakfast Club which takes place each morning from 7.45 to 8.15am in the kitchen. Students can enjoy a healthy breakfast, with a very popular "special breakfast" on Fridays. We also run a lunch time club for students who stay in school for lunch four days per week (Wednesday is a half- day). A healthy lunch is provided. Students can bring their own lunch if they wish. Students staying in for lunch remain on school grounds for the duration of lunch, which is supervised by school staff. Both clubs are run by our School Completion Programme and there is no cost of food provided to students. Students must bring a healthy snack to eat at break time.

6. Health

If your child has any health problems that may hinder learning e.g. learning disability, a kidney problem, hearing/visual difficulties, eating disorder, etc, please inform the class teacher or year head. This will enable teachers to look after your child in the best possible way.

7. Family

If there is any change in your family that might affect your child, please let the school know if you think it would be helpful to your child.

8. Career Guidance Counsellor

There is a guidance department in OLM which helps students to choose subjects and careers. The school can offer only limited in-house counselling support. We have a volunteer counsellor who is present in the school once a week and a part-time guidance counsellor who may be able to advise on external counselling supports. There is a list of counselling services available in the student journal.

9. Home School Community Liaison Teacher

Our HSCL Teacher represents the school through the Home School Community Liaison Scheme. This teacher is here to help build a positive relationship between the school and the home. She visits the homes of students, bringing information and support to the family around the student's education. She also works with parents in the school setting, meeting them on a one-to-one basis in her office and in the Parents Room where courses/classes and information mornings are organised for parents' groups.

10. Teachers of students with learning disabilities

These teachers work with children who experience difficulty in a specific area of learning. They also work closely with the families enabling parents/guardians to help their children cope better in school.

11. Encouraging Students

Throughout the school year awards are given to students in many areas of achievement i.e., academic, sport, attendance etc in recognition for their effort and hard work throughout the year. We recognise all students do not progress at the same pace and reward improvements as well as excellence.

12. School Books & Expenses

At OLM we are very conscious of the cost of books on parents. To help you with the cost of schoolbooks we run a book rental scheme. Books rented out must be returned at end of school year or paid for if lost. Students are required to have all the necessary books, copies, stationary, etc. for each class.

The following is an indication of expenses that you are required to pay:

1st, 2nd, 3rd, 5th & 6th Year €250

4th Year €300

Family reductions of €50 for 2nd child, €75 for 3rd and €150 for 4th also apply.

This charge will cover the following:

- Book Rental Fee
- Administration charge
- Course Charge (TY/LCA)
- School insurance (this is obligatory)
- Higher Options Tickets
- School Journal
- Assessment fee
- Licensing fees for trustees and the Joint Managerial Board.
- Junior & Leaving Cert Exam Papers

**** Please note that if there are genuine difficulties with payment of the Book Rental Scheme you can arrange with the school to set up a payment plan, online direct debit plan or a pre-savings plan.**

IBAN: IE49 BOFI 9002 8740 7286 96

BIC: BOFIE2D

Reference: Student's Name and year – e.g., "Joe Bloggs 1st Yr."

13. State Examinations

Department of Education Junior Certificate examinations fees approximately €109.00 (Junior Cert.) to be paid in 3rd Year and €116.00 (Leaving Cert.) to be paid in 6th Year.

Communication with the school

Who and how to contact?

Contact details for the school are available on the first page of this booklet and on our website, www.olmdrimnagh.com. Any contact with Teachers, Class Teachers, Year Heads, Home School Teacher should be made through the school office and not by contacting individuals. The school also places regular updates on our social media platforms, in particular our Instagram page, but also Facebook and Twitter. We aim to further improve these updates in 2023-2024. Please follow these pages to receive the most up to date information on your child's in-school activities.

Parent/Teacher Meetings

Parents are welcome to the school to meet teachers, **by appointment only**. This will ensure that you will see the teacher you want and will avoid delay. **All visitors to the school must go to the main office on arrival.** Parent/Teacher meetings will be held for each year group throughout the school year. You will have an opportunity to meet all your child's teachers to discuss his/her progress. The school journal is an important mode of communication and should be checked by parents daily.

Attendance & Punctuality

Under the law every child aged between 6 and 16 must receive an education. The school attendance register is taken each day. Teachers take a class roll at the beginning of each class. If your child is not in school you will receive a text message to inform you. Our 'Be on Time' Strategy is designed to ensure that students are in school on time, so that minimum disruption is caused to teaching and learning.

Students who accumulate three lates in one week will be required to complete a lunchtime reflection the following week. If a student fails to complete the lunchtime reflection, they will be in breach of the Code of Behaviour, Level 4 and will incur a one-day suspension.

Should a student continue to fail to complete lunchtime reflections, a meeting will be required between the year head, the student and the parent.

Absence from school/Request to leave school

When a student is out of school for any reason a note must be given to the class teachers using the school journal when he/she returns. These notes should be signed by a parent or guardian and should state why the student was absent. If a student is absent for more than three days, please contact the school by letter or telephone. It is recommended that Wednesday afternoon, which is free, should be used for appointments with dentists, doctors etc. Time should not be taken out of class where possible. If you know in advance that your child will be absent, please inform us using the journal.

When a child is absent from school and no message or medical cert has been received from home the school will make contact in the following manner:

- Daily text from attendance officer.
- Phone call after 3 days unexplained absence by your child's Class Teacher.
- Phone call after 5 days unexplained absence by your child's Year Head.
- Contact from the HSCL and the School Completion Programme Coordinator.
- 10-day letter from school generated automatically after 10 unexplained absences.
- 15-day letter from school generated automatically after 15 unexplained absences.
- 20-day letter from school generated automatically after 20 unexplained absences.

Please note that all schools are expected to complete a referral to Tusla Education Support Service (TESS) when a student has reached the threshold of 20 unexplained absences or where those absences may have uncertainty as to the reasons given. This is a legal requirement under the Education Welfare Act 2000.

School rules and policies

Our website contains the most up to date policies that are relevant to you and your child (ren). The policies are revised and updated as required and ratified by the Board of Management in September of each school year. They are also available upon request to the school office by emailing admin@olmdrinnagh.com

School policies:

- Acceptable Use Policy
- Admissions Policy and Admissions notice
- Anti-bullying policy
- Child Protection procedure
- Child Safeguarding Statement and Risk Assessment
- Code of Behaviour
- Complaints Procedures against Teaching Staff
- Fundraising Policy
- GDPR Policy
- Health and Safety Policy Statement
- Distance Learning Policy
- Additional Education Needs Policy
- School Tour Policy

All policies listed above are available to parents upon request. There are several other policies in the school which relate to staff and are not available to parents. These would include the Dignity at Work Policy, which all staff employed in any organisation are entitled to. Just as you expect your child to be safe and happy in school, the Board of Management also has a duty of care to protect its staff's wellbeing and thanks parents for their continued support and courtesy in dealing with staff. Abuse of staff in any form is unacceptable and the school will follow its own procedures in reporting abuse as necessary.

Child Protection

This is the most important job a school has, to ensure that Child Welfare and Child Protection laws and guidelines are adhered to. Under the Children First Act 2015, all teachers are mandated persons. They are obliged to report any concerns or disclosures to the DLP or DDLP. The legal requirements of the DLP and DDLP are to engage with the Child and Family Agency, Tusla, either by directly reporting concerns or by seeking advice from Tusla first. If need be, the DLP is also legally obliged to report serious Child Protection and Welfare issues to an Garda Síochána. People sometimes think that the school has responsibility to investigate reports in-house or to monitor a situation. It does not. That is the law. If you have any Child Welfare or Child Protection concerns, you should make an appointment to see the Principal as DLP and if unavailable the Deputy Principal as DDLP. Our Child Safeguarding Statement and Risk Assessment and a copy of our Child Protection Procedures are available on request.

Code of Behaviour

All students are expected to obey the rules of the school. Our Code of Behaviour is based around the 3 Rs of 'Be Ready', 'Be Respectful' and 'Be Responsible'. Good behaviour is rewarded with merits. Poor behaviour has consequences, the level of which depends on the breach of the Code of Behaviour. Our Code of Behaviour is reviewed each year and is available upon request.

School Statement on Bullying

The community in Our Lady of Mercy Secondary School wants to ensure that all in the community can live, work, and play in an environment which is totally free from bullying. Students are encouraged and do report incidents of bullying. The school takes its obligations in relation to bullying seriously. The anti-bullying policy is available on request and the school follows the procedure as per the Department of Education and Skills' anti-bullying guidelines 2013. Please familiarise yourself with the steps so as you understand who to contact in case of any alleged bullying.

School Uniform

All students are required to wear the school uniform. Boys are required to wear navy trousers and girls wear navy skirt or trousers. Both wear navy v neck jumpers with school crest, blue shirt, navy tie, plain black shoes, or runners with no logos.

The Crested School Jacket, Plain Navy or Black jackets are accepted. No jackets with large logos or any other colour jacket are acceptable.

Jewellery is limited to one ring and one pair of stud earrings.

Students who are not dressed in appropriate school uniform will be sent home to change following contact being made with parents/guardians.

Please see below for what is acceptable:



School uniforms can be purchased from several different outlets:

- The School Warehouse, www.schoolwarehouse.ie - 087 6476000 - Parents are encouraged to order online, please visit website for more information.
- Alternatively, you can have your school jumper crested from Denise O'Brien for €5.50 per item (please contact Denise to arrange a collection date in early July – 085 190 0513).
- School crests can be purchased directly from school office at a cost of €5.00.

P.E. Uniform

Physical Education is a subject taken by all students. Students wear their PE gear for the duration of their PE Day. Students participating in PE classes must wear the following:

- Plain black or navy sweatshirt/hoodie
- Plain black or navy t-shirt
- Plain navy or black tracksuit, leggings or shorts that are appropriate.
- Runners or sports shoes.

Students may not wear vest tops, inappropriate leggings or inappropriate shorts.

Students who are not dressed in appropriate PE uniform will be sent home to change following contact being made with parents/guardians.

Non-uniform days

Students may wear their own clothes on non-uniform days. Remember that they are in school and that they are children. Clothes worn must be appropriate for a school setting.

Students who are dressed inappropriately for a school setting will be sent home to change following contact being made with parents/guardians.

School Statement on the inappropriate use of social media

As per the Acceptable Use Policy, any social media accounts, pages or groups that use the school's name or images are strictly prohibited. The school will do its best to investigate any incidences of cyberbullying, i.e., when students in the school post something about another student or students in the school. This is difficult, as images or posts are often deleted before any investigation starts. Under The Harassment, Harmful Communications and Related Offences Act, 2020, it is a criminal offence to distribute, publish or threaten to publish or distribute an intimate image of another person without their consent. If this happens to your child, you should report immediately to an Garda Síochána. It is also illegal to possess such images as this is classed as Child Pornography. We strongly urge parents to monitor their children's phones and social media accounts, especially in relation to Snapchat. We also advise parents to attend our internet safety information session in August.

School Statement on the use of Drugs

The school does not accept the possession, use or supply of drugs in the school, on school trips or in non-school time by any member of the school community. The only exception is for legitimate medicinal use and the school must be informed by a parent/guardian. The school will respond to each case as deemed appropriate as per the Code of Behaviour and if necessary, liaise with an Garda Síochána.

School statement on the use of Electronic Equipment

The use of mobile/smart phones and all other electronic devices (except when authorised by teachers in a controlled environment such as using laptops or Chromebook, or where a student has reasonable accommodation for use of a digital device) is strictly forbidden.

There are no exceptions to this rule change and there is no discussion to be had. If a parent wants to contact a student for any reason, they must use the correct channels of communication, i.e. through the school office.

Students caught with any device are expected to submit it to the adult who asks them. If a student refuses to submit the device, they will be sent home immediately for the remainder of the day.

School Statement on a nut-safe zone

The Board of Management has a duty of care to take all reasonable steps to keep students, staff and members of the wider school community safe at school. A growing number of members of our school community have identified chronic allergies, including some with severe allergies to certain foods (in particular nuts). The school is therefore a nut-safe zone. We ask that all staff, students, and parents adopt a common-sense approach to keeping nuts and food containing nut products out of our school community insofar as is possible. This is hugely important as it could save someone's life.

School Statement on abuse of staff

The Board of Management has a duty of care to take all reasonable steps to keep staff safe at work. Communication, either by phone, or in person between staff and parents/guardian are essential in the day-to-day running of our school. While the vast majority of parents and guardians meet with us in an atmosphere of mutual respect, there has been an unfortunate increase in the number of incidents where staff have been abused, either on the phone or in person. This is unacceptable and will not be tolerated. Staff are here to provide a safe environment in which your children can be educated. They also have the right to feel safe in their workplace. Should a member of staff be abused during a phone call or a meeting, they will end the conversation. Should the abuse be of significant concern, the school and the individual member of staff reserve the right to make a complaint to an Garda Síochána. Please respect all members of staff and treat them in a manner that you would expect to be treated.

School Calendar 2023-2024

1. School closures

Dates	Reason for closure
Monday 2 nd October 2023	Day over 166 school days
Monday 30 th October – Friday 3 rd November 2023	October midterm break (Halloween)
Monday 6 th November 2023	Junior Cycle for Teachers in-service training
Friday 1 st December 2023	Day over 166 school days
Monday 25 th December 2023 – Friday 5 th January 2024	Christmas holidays
Thursday 1 st February 2024	Junior Cycle for Teachers in-service training
Monday 12 th – Friday 16 th February 2024*	February midterm break*
Friday 15 th March and Monday 18 th March 2024	Day over 166 school days and Bank holiday
Monday 25 th March – Friday 5 th April 2024*	Easter holidays*
Monday 6 th May and Tuesday 7 th May 2024	Bank holiday and Day over 166 school days

* Where contingency arrangements are required a school authority may reduce the length of the February mid-term break or the Easter break [Circular 0016/2014]

2. Parent Teacher Meetings: Students finish class @ 3.15pm

Year Group	Date of Meeting	Time
2 nd	Thursday 5 th October 2023	4.15 – 6.45pm
3 rd	Monday 13 th November 2023	4.15 – 6.45pm
4 th /TY	Thursday 7 th December 2023	4.15 – 6.45pm
6 th	Monday 15 th January 2024	4.15 – 6.45pm
5 th	Tuesday 20 th February 2024	4.15 – 6.45pm
1 st	Tuesday 21 st March 2024	4.15 – 6.45pm

3. Timetable collapse for parents to meet with teachers (8.40am – 3.30pm) *

* Parents will be given an appointment time closer to the date.

Date of timetable collapse	Year groups	Objective of timetable collapse
Thursday 5 th October 2023	All year groups	Parents/guardians and students by appointment to discuss students' progress.
Tuesday 20 th February 2024	1 st , 2 nd , TY and 5 th Year	Parents/guardians and students by appointment to discuss students' progress.
Friday 8 th March 2024	3 rd and 6 th Year	Parents/guardians and students by appointment to discuss mock results.

4. Staff Meetings: Students finish class @ 2.10pm

Date of meeting	Time
Tuesday 17 th October 2023	2.30 – 4.30pm
Thursday 25 th January 2024	2.30 – 4.30pm
Thursday 9 th May 2024	2.30 – 4.30pm

5. Subject Department Meetings: Students finish class @ 3.15pm

Date of meeting	Time
Monday 18 th September 2023	3.30 – 4.30pm
Thursday 30 th November 2023	3.30 – 4.30pm
Tuesday 5 th March 2024	3.30 – 4.30pm
Tuesday 23 rd April 2024	3.30 – 4.30pm

6. Other calendar events

Date	Details	Time/note
Thurs 17/08/23	1 st Year Students- Collect Books	9:30am-12:30pm
Fri 18/08/23	2 nd Year Students- Collect Books	9:30am-12:30pm
Mon 21/08/23	3 rd & 4 th Year Students- Collect Books	9:30am-12:30pm
Tue 22/08/23	All 5 th Year & 6 th Year Students - Collect Books	9:30am-12:30pm
Thurs 24/08/23	1 st Year Induction	10:50am-12:50pm
Fri 25/08/23	5 th & 6 th Year Induction LCE and LCA Induction 1 st Year Continues Leaving Certificate 2023 Results are issued.	10:50am-12:50pm
Mon 28/08/23	2 nd ,3 rd & TY (Transition Year) Induction 1 st Year, 5 th & 6 th Year Induction Continues	10:50am-12:50pm
Tue 29/08/23	All Year Group Internet Safety	8:32am-10:40am
Wed 30/08/23	All Year Groups Internet Safety	8:32am-10:40am
Thurs 31/08/23	First Full School Day Parent Information Session 'Internet Safety' zoom	7.00pm-8.00pm
Thurs 07/09/23	Open Day and Open Evening Visits from the Primary School during school day.	Parents and students invited 7.00-9.00pm
Thurs 07/09/23	Coffee Afternoon for parents and guardians. Year Head, Class Teachers, and Subject Teachers.	1 st Years 1:30pm-2:30pm All other year groups 2:30pm-3:30pm
Thurs 14/09/23	TY Bonding Day	Class Teachers and Year Head
Wed 20/09/23	1 st Year Trip WorldSkills Ireland 6 th Year Trip WorldSkills Ireland	9.00am-12.00pm @ RDS
Thurs 21/09/23	2 nd Year School Trip- WorldSkills Ireland 5 th Year School Trip- WorldSkills Ireland	9.00am-12.00pm @ RDS 12:30pm-3:30pm @ RDS
Fri 22/09/23	3 rd Year School Trip- WorldSkills Ireland TY School Trip- WorldSkills Ireland	9.00am-12.00pm @ RDS 12:30pm-3:30pm @ RDS
Fri 22/09/23	6 th Year Higher Options Trip	10:30am-1:30pm @ RDS
Date TBC by SEC	Junior Cycle Results	Students brought to the PE Hall. Parents invited
Mon 25/09 - Fri 29/09	Active Week	
Tue 26/09/23	European Day of Languages	
Wed 27/09/23	HSE 1 st Year Vaccines	
Sat 7/10/23	Simon Community Home Run	Phoenix Park
Mon 16/10 - Fri 20/10	Maths Week	
Thurs 19/10/23	LCA 1 & LCA 2 Bonding Day	Time TBC
Fri 27/10/23	Wellbeing Day- Check and Connect	Non-uniform Day
Tue 07/11/23	Stand Up week Shout Out Workshop-	Time TBC
Fri 10/11/23	Stand up Celebration Day	https://www.belongto.org/professionals/standup/
Mon 13/11- Fri 17/11	Science Week	
Wed 15/11/23	Remembrance Service	11:30am-12:50pm
Mon 20/11 - Fri 25/11	College Awareness Week	www.collegeaware.ie
Wed 13/12/23	JCSP Christmas Celebration	1 st years- 11:30am-12:50pm Parents invited
Wed 13/12/23	Christmas Show	7pm-9pm
Fri 15/12/23	Wellbeing Day-Check and Connect	Non-uniform Day
Mon 18/12-Fri 22/12	Christmas Exams	
Mon 15/1- Fri 19/1/24	Diversity and Culture Week	
Tue 23/01/24	TY CAT4 Tests	
Mon 29/01- Fri 02/02	Catholic Schools Week	
Mon 29/01- Fri 09/02	Mock examinations TY Work Experience Block	

Wed 31/01/24	Celebration of CEIST Day.	
Fri 9/02/24	Wellbeing Day-Check and Connect	Non-uniform Day
Fri 23/02/24	3 rd Year – TY Taster Day	
Mon 26/02-Fri 01/03	Engineering Week	
Mon 4/03-Fri 15/03	Seachtain na Gaeilge	
Tue 5/03/24	Parents Information for 3rd Year to TY Parents Information for TY – 5th Year	6-7pm 7-8pm
Wed 20/03-Thurs 21/03	Grease The Musical	Performance Time & Venue TBC
Fri 22/03/24	Wellbeing Day-Check and Connect World Autism Awareness Day in OLM	Non-uniform Day
Mon 15/04-Fri 19/04	Jigsaw One Good School Week	
Fri 26/04/24	School Trip Day (All Year Groups)	
Fri 3/05/24	Sports Day (If raining, 10/5/24)	
Wed 15/05/24	TY Showcase	
Thurs 16/05/24	1st Year Awards-8:40am-9:40am 2nd Year Awards 9:40am-10:40am 3rd Year Awards 10:50am-11:50am 5th Year Awards 11:50am-12:50pm	Parents invited
Thurs 16/05/24	Awards Evening-All Year Group winners & TY	7.00pm-9.00pm
Wed 22/05/24	6 th Year Graduation Awards	11.00-12.50 with refreshments thereafter
Fri 24/05/2024	Wellbeing Day-Check and Connect	Non-uniform Day
Mon 27/05-Fri 31/05/24	Summer House Exams TY (Core Subject Exams)	
Wed 05/06/24	State Examinations begin	

